

**GODLEY PUBLIC WATER DISTRICT
REGULAR BOARD MEETING MINUTES
JANUARY 18, 2023**

The Regular Board meeting of the Godley Public Water District Board of Trustees was called to order at 5:00pm on January 18, 2023 by Chairman Charles Schad. Those present for roll call were: Trustees Charles Schad, John Slanicky, Frank Willis, Jean Willis, Roxanne Alton, Lester Gillette and Kerry Morris. Also present were: Attorney Steve Adams, Engineer Todd Gereaux, Local Government Consultant Chris Brown, Treasurer Linda Schott, Lead Operator Brent Cosgrove and Manager/Secretary Joe Cosgrove.

PUBLIC ATTENDING

None

PUBLIC COMMENT AND CORRESPONDENCE

Carl Hasselbrig, 764 Mesa Court requested to speak to the Board. He is the Landlord and the unit is vacant. He requested that the service be shut off during remodeling. He stated that the Realtor turned the service back on in the meter pit. The meter pit was not sealed properly and the service froze. The meter recorded over 200,000 gallons of water went through the meter, into the ground. He requested that the Board adjust his bill. Manager Cosgrove responded that the District had previously issued a leak credit a year ago, sought and obtained financial assistance for the previous renter to pay past due water bills and instructed the Landlord to leave the service shut off when the unit is not occupied. This extremely high usage put the entire community at risk, as the water plant was experiencing cold weather related issues. The Board recommended that Manager Cosgrove follow the current Water Code policies concerning this issue.

MOTION #1: APPROVAL OF THE REGULAR MINUTES DATED DECEMBER 21, 2022

A motion was made by Vice Chairwoman Roxanne Alton, seconded by Trustee Lester Gillette to approve the December 21, 2022 Regular Meeting Minutes, as presented and attached. Upon roll call vote, the following Trustees voted Aye: Charles Schad, John Slanicky, Frank Willis, Jean Willis, Roxanne Alton, Lester Gillette and Kerry Morris. Nay: None. Absent: None. Motion carried. (7-0-0)

MOTION #2: APPROVAL OF THE WARRANT DATED JANUARY 18, 2022

A motion was made by Trustee John Slanicky, seconded by Vice Chairwoman Roxanne Alton to approve the Warrant dated January 18, 2023, in the amount of \$43,876.19, as presented and attached. Upon roll call vote, the following Trustees voted Aye: Charles Schad, John Slanicky, Frank Willis, Jean Willis, Roxanne Alton, Lester Gillette and Kerry Morris. Nay: None. Absent: None. Motion carried. (7-0-0)

MOTION #3: APPROVAL OF THE FINANCE REPORTS DATED JANUARY 18, 2023

A motion was made by Trustee John Slanicky, seconded by Trustee Lester Gillette to approve the Finance Report dated January 18, 2023, as presented and attached. Upon roll call vote, the following Trustees voted Aye: Charles Schad, John Slanicky, Frank Willis, Jean Willis, Roxanne Alton, Lester Gillette and Kerry Morris. Nay: None. Absent: None. Motion carried. (7-0-0)

MANAGERS REPORT

Manager Cosgrove presented a written Managers report, a copy of which is attached to the minutes. Reviewed General Insurance Renewal package. Reviewed Ordinance #17-05, 3% Annual Water Rate Increase. Updated the Board on the submission of the 2022 Economic Interest Statement Certification List.

DISTRICT ENGINEERS REPORT

Todd Gereaux updated the Board on the Joyce grant which will be used for intake structure engineering and property acquisition.

ATTORNEYS REPORT

Manager Cosgrove introduced Steve Adams to the Board who will be replacing Kathleen Elliott as District Attorney. Attorney Adams gave the Board a briefing on his experience. Chairman Schad welcomed him to the District.

OPERATORS REPORT

Lead Operator Brent Cosgrove presented a written Operators report, a copy of which is attached to the minutes. Updated the Board on the recent subzero weather that affected the water plant operations and corrective measures that were put in place to continue the delivery of potable water.

CONSULTANT'S REPORT

Chris Brown updated the Board on the newly appointed/elected State officials representing the District. Followed up on the Public Water Commission.

OLD BUSINESS

Employee Retirement – The previous contract with our Licensed Water Operator had a provision to provide a retirement package, which has not been established or funded. Additionally, our Building Maintenance Supervisor at Custer Park, is to be included.

2023 Water Code Review – Attorney Adams will be reviewing the Water Code for updates. This will be tabled until a future meeting.

Trustee Jean Willis and Vice Chairwoman Roxanne Alton left the meeting at 6:05pm.

NEW BUSINESS

MOTION #4: APPROVAL OF THE GENERAL INSURANCE RENEWAL PRESENTED BY RCP INSURANCE SERVICES

A motion was made by Chairman Charles Schad, seconded by Trustee Frank Willis to approve the General Insurance Renewal By RCP Insurance Services in the amount of \$33,408.00, as presented and attached. Upon roll call vote, the following Trustees voted Aye: Charles Schad, John Slanicky, Frank Willis, Lester Gillette and Kerry Morris. Nay: None. Absent: Jean Willis and Roxanne Alton. Motion carried. (5-0-2)

MOTION #5: APPROVAL OF ORDINANCE #17-05, 2023 ANNUAL 3 % WATER RATE INCREASE

A motion was made by Chairman Charles Schad, seconded by Trustee Frank Willis to approve Ordinance #17-05, 2023 Annual 3% Water Rate Increase, as presented and attached. Upon roll call vote, the following Trustees voted Aye: Charles Schad, John Slanicky, Frank Willis, Lester Gillette and Kerry Morris. Nay: None. Absent: Jean Willis and Roxanne Alton. Motion carried. (5-0-2)

MOTION #6: ADJOURNMENT

A motion was made by Trustee Kerry Morris, seconded by Trustee Lester Gillette to adjourn the meeting at 6:10pm. With 5 ayes, 0 nays and 2 absent, the motion carried. (5-0-2)

Respectfully submitted,
Joe Cosgrove, Secretary